

GEORGIA DEPARTMENT OF AGRICULTURE

JOB ANNOUNCEMENT

Gary W. Black, Commissioner



- Leave Benefits
- Insurance
- Paid Holidays
- Retirement

JOB TITLE:	PS: AGRICULTURE COMPLIANCE SPECIALIST (SP) [FORMERLY MEAT INSPECTION PROGRAM MANAGER]
POSITION NUMBER:	00052444
LOCATION:	ANIMAL INDUSTRY DIVISION, MEAT INSPECTION LOCATION TO BE DETERMINED BASED UPON APPLICANT SELECTED
POSTING DATE:	FEBRUARY 11, 2015
APPLICATION DEADLINE:	FEBRUARY 20, 2015
WHO MAY APPLY:	ALL QUALIFIED APPLICANTS
PAY GRADE:	16
ENTRY SALARY:	SALARY COMMENSURATE WITH QUALIFICATIONS OF APPLICANT SELECTED

DESCRIPTION OF DUTIES: Under limited supervision, assist the Director of the Georgia Meat Inspection Section (GMIS) as required to ensure that the program maintains an “at least equal to” status with USDA’s Food Safety and Inspection Service (FSIS), and act as the Director in His absence.

- Prepare correspondence to citizens, government officials, and meat industry managers;
- Review and be knowledgeable of all FSIS regulatory changes, issuances, policies and directives, and draft necessary changes to state policy, regulation, law, and procedures to ensure the maintenance of “at least equal to” status with FSIS;
- Maintain the GMIS product sampling program to assure appropriate samples are collected from each establishment following established FSIS directives and protocol;
- Review all product labels submitted from GMIS-inspected establishments to assure product standards and identity comply with current FSIS Labeling Standards and Policy guidance;
- Interview and select new supervisory employees and make supervisory assignments;
- May supervise District and Assistant District Supervisors and EIAOs;
- Review activities of field personnel through frequent visits to inspected meat slaughtering and processing facilities;
- Ensure district inspection procedures are compliant with appropriate regulations and policies, and conducted in a standardized fashion throughout the state;
- Respond to industry complaints, inquiries and technical questions;
- Resolve inspection disputes between inspection personnel and industry;

MINIMUM QUALIFICATIONS:

Completion of a bachelor's degree in agronomy, animal science, biology, chemistry or a related area **AND** Three years of experience conducting inspections and investigations for compliance, one of which in a lead/supervisory level;

OR

Certification as a registered sanitarian or environmental health specialist **AND** Three years of experience conducting inspections and investigations for compliance, one of which in a lead/supervisory level;

OR

Two years in a position equivalent to the lower level.

PREFERRED QUALIFICATIONS: *Preference will be given to applicants, who, in addition to meeting the Minimum Qualifications, possess knowledge, skills and abilities in the following areas:*

- One year of experience as a Meat Inspection District Supervisor, Assistant District Supervisor, or Meat Compliance Supervisor;
- Three years of managerial or supervisory experience;
- Five years of experience with Meat Inspection including experience in slaughter and processing;
- Completion of USDA/FSIS Inspection Methods Training, USDA/FSIS Livestock Slaughter Inspection Training, USDA/FSIS Poultry Inspection Training, USDA/FSIS Enforcement, Investigation and Analysis Officer Training (EIAO)
- Excellent communications skills;
- Excellent reading comprehension, writing skills, and analytical ability;
- Computer skills including knowledge and experience with Microsoft Windows.

CONDITION OF EMPLOYMENT: If the selected candidate is not already EIAO trained, he or she must successfully complete USDA EIAO training at the first available opportunity.

HOW TO APPLY: (We accept applications and/or resumes by either transmission listed below.)

- Mail a completed State of Georgia application and/or resume to Georgia Department of Agriculture, Personnel Office, Room 300, Agriculture Building, 19 Martin Luther King, Jr. Drive, S.W., Atlanta, Georgia 30334;
- Fax a completed State of Georgia application and/or resume to (404) 463-8196;
- E-mail a completed State of Georgia application and/or resume to GDAPersonnel@agr.georgia.gov.

Please reference the job title and position number when applying. Applications/Resumes received without a job title, announcement number or salary history will be considered unsolicited applications and will not be reviewed. This position is subject to close at any time once a satisfactory applicant has been identified.

**ALL QUALIFIED APPLICANTS WILL BE CONSIDERED, BUT MAY NOT NECESSARILY RECEIVE AN INTERVIEW.
NO NOTIFICATION WILL BE SENT TO APPLICANTS EXCEPT THOSE WHO ARE SELECTED FOR INTERVIEWS.**

**AN EQUAL OPPORTUNITY EMPLOYER
IF YOU NEED AN ACCOMMODATION FOR AN INTERVIEW,
PLEASE CONTACT THE PERSONNEL OFFICE AT (404) 656-3615.**